



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Main Conference Room (Room 107), 4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES
NOVEMBER 21, 2019**

PRESENT

Board Members: Howard Collins, David Danhoff, Mark Harrington, Stacie Schmid, David Stuck and Melissa Tomaro.

ECBDD Staff: Carrie Beier and Michelle Kelley.

VISITORS SIGNED IN

Adrienne Keys, Felicia Zendejas, Megan Etzel, Jennifer Kinney, Diane Corso, Rebecca Walters and James Meade.

I. CALL TO ORDER AND ROLL CALL

The November 21, 2019 Board Meeting was called to order at 5:00 p.m. by President, Mr. David Stuck. Roll Call was taken. Mr. John Hoty was absent excused. All other Board Members were present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

James Meade, on behalf of the Self-Advocates group reported the following:

- A Holiday Celebration and Dance will be hosted at the Harbor House in Huron on December 2nd from 5-8pm. Jim provided a flyer (handout).
- The Fall Advocacy Event is Healthy Living classes and meets for three consecutive weeks. Individuals from Erie and Huron County are participating.

IV. APPROVAL OF OCTOBER 17, 2019 MEETING MINUTES

Mr. Mark Harrington made a motion to approve the October 17, 2019, Board Meeting minutes. Ms. Melissa Tomaro seconded the motion. With all other members in favor, the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. **Finance Committee:**

1. **Finance Committee Report**

Carrie Beier reported the October Finance report was reviewed by the Finance Committee in detail. Carrie shared the following highlights:

- Waiver funds were moved.
- \$50,000 of capital funds were moved.
- 2020 Contracts will be coming up in December.
- Head Start lease was renewed for 2020.
- Discussed expending budgeted funds for 2019.
- Amazon purchases under Professional were items that were purchased for the Tech Home Project.

**2. Then & Now Resolution Payment to Treasurer, State of Ohio
Resolution #: 11-08-2019**

The Erie County Commissioners require a Board THEN and NOW resolution for expenses exceeding \$5,000.00 that are being submitted for payment without a previously encumbered purchase order. This THEN and NOW resolution confirms that the DD Board has sufficient money in the budget at year end 2019 (THEN) and also has sufficient money in the expense line item in 2019 (NOW) to pay this invoice. The resolution authorizes payment to Treasurer, State of Ohio (inv #OESTREICHER DB OCT19) services in the amount of \$7,438.56 (Seven Thousand, Four Hundred Thirty-eight Dollars and 56/100 Cents).

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURER, STATE OF OHIO.

The Erie County Board of DD met this 21st DAY OF NOVEMBER 2019, Mrs. Carrie Beier introduced the following resolution and moved its adoption:

WHEREAS, TREASURER, STATE OF OHIO, requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT TREASURER, STATE OF OHIO is herewith approved for payment in the amount of \$7,438.56 (Seven Thousand, Four Hundred Thirty-eight Dollars and 56/100 Cents). provided for the Erie County Board of DD out of appropriation account #20110-6524-530000 INDIVIDUAL BUDGET LINE.

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Mark Harrington seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Mr. Howard Collins	AYE
Mr. David Danhoff	AYE
Mr. Mark Harrington	AYE
Mrs. Stacie Schmid	AYE
Mr. David Stuck	AYE
Ms. Melissa Tomaro	AYE

3. **Fiscal Report**

The Fiscal Report for Month End October 31, 2019 was provided for review and approval (handout). Ms. Melissa Tomaro made a motion to approve the October Fiscal Report as submitted. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

4. **Policy Committee Report**

The Policy Committee reviewed five policies in November. These policies were:

- Board Superintendent Evaluation Policy
- Confidentiality of Protected Health Information Policy
- Participation of Citizens at Board Meetings Policy
- Behavior Support Strategies and the Human Rights Committee Policy
- Individual Supports Policy

All five polices were reviewed and revised. Mr. Howard Collins a motion to approve these five policies as revised. The motion was seconded by Mr. Mark Harrington. With all members in favor, the motion passed.

VI. DEPARTMENT REPORT

A. **Children's Options Department Report**

The Children's Options Department Report was shared with Board Members (handout). Jennifer Kinney, Director of Children's Options reviewed the report with Board Members.

VII. OLD BUSINESS

A. **Director Jeff Davis Visit to ECBDD**

DODD Director, Jeff Davis will be visiting all 88 counties and will be visiting Erie County on Monday, November 25, 2019. Board Members available will be attending the morning coffee session or lunch with Director Davis.

B. **Ball v. DeWine Settlement**

Carrie Beier provided Board Members updated settlement information (handout). See Superintendent Report for additional information.

C. **Erie County Board of DD Santa's Workshop**

A Santa's Workshop flyer was provided to Board Members (handout). See Superintendent Report for additional information.

VIII. NEW BUSINESS

A. **Statewide Levy Results**

For information purposes Board Members were provided Statewide Board of DD Levy Results from the November 2019 Election (handout).

B. **2020 Board Meeting Schedule**

The 2020 draft Board Meeting Schedule was distributed. Board Members were asked to check their schedules and notify Michelle Kelley of any conflicts. The schedule will be voted on at the December Board meeting.

IX. SUPERINTENDENT REPORT

- Carrie attended the following meetings, trainings and activities: FCFC Meeting, OASCF Meeting, Region 1 Superintendent Meeting, Kiwanis meeting and 100 Year Celebration, Erie County Safety Committee Meeting, Clearwater Council of Governments Board Meeting, Erie County Chamber Legislative Event, Erie County Department of Health Community Assessment Summary, Erie County Corrections Meeting, Erie County Trauma Responsive Community Coalition, FCFC Executive Committee Meeting, Regional FCFC Legislative Breakfast and Family & Early Childhood State Advisory Council Meeting.
- **Media/Public Relations:**
 - Erie County Board of DD & HMG Social Media Statistics – October 2019 (handout).
 - Sandusky Register newspaper articles (handout):
 - SCCS recently named 'Employer of the Year'- 10/19-10/20/19
 - SPD's Lt. Dana Newell honored- 10/22/19
 - Community Connections Calendar- December 2019 (handout)
- **Personnel:**
 - Positions:
 - Individual & Family Support Specialist (vacated position of Lesley Swope)- this position has been reposted. This position is being analyzed to better address agency work and future needs.
 - SSA Assistant- This position will be reviewed and updated to better address current and future needs of the IFS department.
 - SSA- Interviews have been completed and two people have been hired. Lanie Dahs joined the SSA team on November 18th and Katie Clark is joining us on December 2nd.
 - Part-Time Transportation Drivers- Jerry Clifton and Eric Rickel have been hired to fill the two open Driver positions.
 - Developmental Specialist (DS)- Interviews are underway to fill the Early Intervention DS position.
- **Santa Workshop:** The Erie Bd. Of DD Santa's Workshop will be held on Saturday, December 7th from 9:00am to 12:00noon, at the Erie Co. Bd. of DD. We hope you can stop by and visit. If you cannot stop by on December 7th, please check out our building decorations created by our talented staff!
- **Ball v. DeWine Lawsuit Updates**
 - December 18th is the court date that has been set for the judge to execute final agreements.
 - As part of the tentative agreement, DODD will expand its existing options counseling and pre-admissions counseling programs, allocate 700 state-funded individual option waivers for people who choose a waiver, and increase support for affordable housing and integrated employment and day services.

- A separate settlement agreement has also been reached between the State of Ohio, OACB, and a group of guardian/parent intervenors that promises to increase family notification about residential service options in Intermediate Care Facilities (ICFs).
- A copy of the proposed final settlement agreement is available for review in our reception area.
- **MIID Committee (Mental Illness/Intellectual Disability):** Our local team has been meeting and collaborating with regional teams to improve our systems supporting those who are dually diagnosed and having challenges living in the community. For 2020 the committee is planning specialized trainings and identifying new programs/systems that will better support First Responders, SSA's, Case Managers and Service Providers.

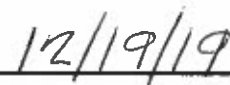
X. EXECUTIVE SESSION

There was no Executive Session.

XI. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 5:30 p.m. Ms. Melissa Tomaro seconded the motion. With all members in favor, the motion passed and the November Board meeting was adjourned.


Recording Secretary


Date